



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 17 July 2024
Time: 9:00AM
Location: Council Chamber
Mission Road
Gununa

MORNINGTON SHIRE COUNCIL

Ordinary Council Meeting

17 July 2024

Gary Uhlmann
Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 19 JUNE 2024

Author: Chief Executive Officer

Attachments: 1. Ordinary Council Meeting Minutes - 19 June 2024

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council held on Wednesday 19 June 2024 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 19 JUNE 2024 AT 9:00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Richard Sewter at 9.07am.

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Richard Sewter, Deputy Mayor Robert Thompson, Cr Farrah Linden, Cr Renee Wilson, Gary Uhlmann (Chief Executive Officer), and via videoconference Skye Price (Director Corporate and Community) and Rhianne Williams (minute-taking).

4 LEAVE OF ABSENCE

Nil

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Nil

6 CONDOLENCES AND MEMORIALS

A minute's silence was observed for loved ones.

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 22 MAY 2024****RESOLUTION 2024/73**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Renee Wilson

That the Minutes of the Ordinary Council held on Wednesday 22 May 2024 be received and the recommendations therein be adopted.

CARRIED 4/0

8 DEPUTATIONS

10:00 am | Melanie and Jane Ah Kit from Jika Kangka Gununamanda Limited

10:30 am | Alexia Kelso and Mary Jo from Department of Housing, Local Government, Planning and Public Works

11:00 am | Anne Hodge and Elvene Whitbread from 54 Reasons

9 ACTION SCHEDULE

9.1 ACTION ITEMS AS AT 17 JUNE 2024

RESOLUTION 2024/74

Moved: Mayor Richard Sewter
Seconded: Deputy Mayor Robert Thompson

That the Action Schedule as tabled be updated and that completed items be removed.

CARRIED 4/0

10 POLICY DOCUMENTS

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

11 MAYOR AND COUNCILLORS REPORTS

11.1 MAYOR RICHARD SEWTER VERBAL REPORT

RESOLUTION 2024/75

Moved: Cr Farrah Linden
Seconded: Deputy Mayor Robert Thompson

That Council receive Mayor's report for June 2024.

CARRIED 4/0

9.47am Melanie and Jane Ah Kit joined the meeting from Jika Kangka Gununamanda Limited.

12 CHIEF EXECUTIVE OFFICER REPORT

12.1 CHIEF EXECUTIVE OFFICER, GARY UHLMANN VERBAL REPORT

RESOLUTION 2024/76

Moved: Deputy Mayor Robert Thompson
Seconded: Mayor Richard Sewter

That Council receive the Chief Executive Officer's verbal report for June 2024.

CARRIED 4/0

Ian McCarthy, Chief Financial Officer joined the meeting to present to Council.

13 FINANCE

13.1 FINANCIAL REPORT

RESOLUTION 2024/77

Moved: Cr Farrah Linden

Seconded: Deputy Mayor Robert Thompson

That Council note and receive the financial report for June 2024.

CARRIED 4/0

14 HUMAN RESOURCES MANAGEMENT

Item - 14.1 Human Resources report - has been moved to another part of the document.

Ian McCarthy, Chief Financial Officer left the meeting.

15 GOVERNANCE

15.1 GULF REGIONAL ECONOMIC ABORIGINAL HOLDINGS LTD. - INVITATION FOR DIRECTOR NOMINATION

RESOLUTION 2024/78

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Farrah Linden

Renee Willson withdraw from voting.

That Mayor Richard Sewter be nominated as the community representative for a Gulf Regional Economic Holdings Ltd company board director role.

In Favour: Crs Richard Sewter, Robert Thompson and Farrah Linden

Against: Cr. Renee Wilson

CARRIED 3/0

15.2 CHANGE OF DATE FOR AUGUST 2024 ORDINARY COUNCIL MEETING

RESOLUTION 2024/79

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Farrah Linden

That Council formally endorse a change of date for the formal August Ordinary Council meeting from 21 August to 28 August 2024 to take account of the First Nations Mayors' Summit.

CARRIED 4/0

15.3 SPECIAL HOLIDAYS 2025**RESOLUTION 2024/80**

Moved: Cr Farrah Linden
Seconded: Cr Renee Wilson

That Council endorse proposed 2025 Special Holiday dates including Mount Isa Show Day; Gununa Show Day; Friday 19 September 2025 and Memorial Day, Monday 24 November 2025; and send correspondence to the Office of Industrial Relations with proposed by no later than Friday 12 July 2024.

CARRIED 4/0

Ken Tapfield, Human Resources Manager joined the meeting to present to Council.

16 PLANNING AND COMMUNITIES**16.1 NEW YEARS EVE - FIREWORKS DISPLAY****RESOLUTION 2024/81**

Moved: Cr Renee Wilson
Seconded: Deputy Mayor Robert Thompson

That Council

1. provide support for the 2024 New Year's Eve fireworks display to the value of thirty-one thousand, eight hundred and eighty dollars (\$31,880) and;
2. that future fireworks event costs will be reviewed as a part of the 2024/25 budget process.

CARRIED 4/0

16.2 DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED MATERIAL CHANGE OF USE, DEVELOPMENT LOCATED AT LOT 911 ON SP270889, LARDIL STREET, GUNUNA, MORNINGTON ISLAND**RESOLUTION 2024/82**

Moved: Cr Renee Wilson
Seconded: Deputy Mayor Robert Thompson

That Council as the Local Government Authority and Trustee of the Aboriginal Freehold, resolve to approve (subject to conditions) the Development Application for Material Change of Use for Multiple Dwellings to be established over Lot 20 and 21 on SP270889 and Lot 911 on SP270889.

CARRIED 4/0

Skye Price, Director Corporate and Community left the meeting.
Jonna Underwood, Director Housing and Facilities joined the meeting to present to Council.

14.1 HUMAN RESOURCES REPORT**RESOLUTION 2024/83**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Farrah Linden

That Council receive the human resources report for June 2024.

CARRIED 4/0

17 HOUSING DEPARTMENT**17.1 HOUSING REPORT****RESOLUTION 2024/84**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Farrah Linden

That Council receive the housing report for June 2024.

CARRIED 4/0

18 FACILITIES DEPARTMENT**18.1 FACILITIES REPORT****RESOLUTION 2024/85**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Farrah Linden

That Council receive the facilities report for June 2024.

CARRIED 4/0

At 1:44 pm, Deputy Mayor Robert Thompson left the meeting.

At 1:47 pm, Deputy Mayor Robert Thompson returned to the meeting.

Micheal Leslie, Director Engineering joined the meeting to present to Council.

19 ENGINEERING**19.1 ENGINEERING VERBAL REPORT****RESOLUTION 2024/86**

Moved: Cr Farrah Linden

Seconded: Deputy Mayor Robert Thompson

That Council receive the engineering department verbal report for June 2024.

CARRIED 4/0

20 GENERAL BUSINESS

Nil

21 CONFIDENTIAL REPORTS

Nil

22 NEXT MEETING

The next meeting will be held on 17 July 2024.

23 CLOSURE

Mayor Sewter closed the meeting at 2.16pm

Gary Uhlmann
Chief Executive Officer.

Minutes Confirmed:

Mayor

Date:

Gary Uhlmann
Chief Executive Officer

8 DEPUTATIONS

10:00 am Paul Fiocco from PwC Indigenous Consulting

10:30 am Alana Mitchell from Department of Children, Youth Justice and Multicultural Affairs

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 12 JULY 2024**

Author: Chief Executive Officer

Attachments: 1 Action sheet - July 2024

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an updated version of the Mornington Shire Council's action schedule.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

At each ordinary meeting of Council, when resolutions are passed that require any action, those resolutions are included in Council's Action schedule for attention of the appropriate officer or elected member.

At each ordinary meeting of Council, the Action Schedule is tabled to outline those actions that have been taken in accordance with Council resolutions.

FINANCIAL & RESOURCE IMPLICATIONS**RECOMMENDATION**

That the Action Schedule as tabled be updated and that completed items be removed.

Action Sheets Report	Printed: Monday, 15 July 2024 4:46:23 PM
Division: Committee: Officer:	Date From: Date To:

TASK NAME	RESOLUTION NUMBER	RESOLUTION DATE	RESOLUTION	ASSIGNED TO	UPDATES
Special Holidays 2025	2024/80	19/06/2024	<p>RESOLUTION 2024/80</p> <p>Moved: Cr Farrah Linden Seconded: Cr Renee Wilson</p> <p>That Council endorse proposed 2025 Special Holiday dates including Mount Isa Show Day; Gununa Show Day; Friday 19 September 2025 and Memorial Day, Monday 24 November 2025; and send correspondence to the Office of Industrial Relations with proposed by no later than Friday 12 July 2024.</p> <p style="text-align: right;">CARRIED 4/0</p>	Director Corporate and Community	
Gulf Regional Economic Aboriginal Holdings Ltd. - Invitation for Director nomination	2024/78	19/06/2024	<p>RESOLUTION 2024/78</p> <p>Moved: Deputy Mayor Robert Thompson Seconded: Cr Farrah Linden</p> <p>Renee Willson withdraw from voting.</p> <p>That Mayor Richard Sewter be nominated as the community representative for a Gulf Regional Economic Holdings Ltd company board director role.</p> <p><u>In Favour:</u> Crs Richard Sewter, Robert Thompson and Farrah Linden</p> <p><u>Against:</u> Cr. Renee Wilson</p> <p style="text-align: right;">CARRIED 3/0</p>	Director Corporate and Community	
New Years Eve - Fireworks display	2024/81	19/06/2024	<p>RESOLUTION 2024/81</p> <p>Moved: Cr Renee Wilson Seconded: Deputy Mayor Robert Thompson</p> <p>That Council</p> <ol style="list-style-type: none"> 1. provide support for the 2024 New Year's Eve fireworks display to the value of thirty-one thousand, eight hundred and eighty dollars (\$31,880) and; 2. that future fireworks event costs will be reviewed as a part of the 2024/25 budget process. <p style="text-align: right;">CARRIED 4/0</p>	Director Corporate and Community	

Action Sheets Report			Printed: Monday, 15 July 2024 4:46:23 PM	
	Division: Committee: Officer:		Date From:	Date To:
Local Thriving Communities - Local decision making body/ advisory committee	2024/62	22/05/2024	RESOLUTION 2024/62 Moved: Mayor Richard Sewter Seconded: Cr Renee Wilson 1. That pursuant to section 264 of the <i>Local Government Regulation 2012</i> (Qld), Council resolves to establish an interim local advisory committee; and 2. That pursuant to section 254H(1) of the <i>Local Government Regulation 2012</i> (Qld), Council resolves that an interim local advisory committee be exempt from the requirement to take minutes; and 3. That pursuant to clause 6.2 of the interim local advisory committee Terms of Reference, Council resolves a non-Councillor membership meeting fee of three hundred dollars (\$300) per meeting. CARRIED 3/0	Director Corporate and Community
Memorial garden - Airport	2022/156	17/08/2022	<div style="border: 1px solid black; padding: 5px;"> <p>9 ACTION SCHEDULE</p> <p>9.1 ACTION ITEMS AS AT 17 AUGUST 2022</p> <p>RESOLUTION 2022/156</p> <p>Moved: Acting Mayor David Barnes Seconded: Cr Dwayne Rogers</p> <p>That the Action Schedule as tabled be updated, new items added and that completed items be removed.</p> <p>Two items to be added to Action Schedule from verbal report by Acting Mayor David Barnes.</p> <p>1. That the memorial to the young man at the airport be made into a neat, permanent installation. As indicated by the Acting Mayor.</p> <p>2. That the substantial sewage leak at the bottom end of Jinkiyon Street be investigated and actions upon.</p> <p style="text-align: right;">CARRIED 4/0</p> </div>	Director Corporate and Community
Local Government Domestic Family Violence Prevention Champions Network	2024/64	22/05/2024	RESOLUTION 2024/64 Moved: Mayor Richard Sewter Seconded: Cr Renee Wilson That Council: 1. receive and note the May 2024 report related to the Local Government Domestic Family Violence Prevention Champions Network; and	Director Corporate and Community

Action Sheets Report			Printed: Monday, 15 July 2024 4:46:23 PM	
	<p>Division: Committee: Officer:</p>		<p>Date From: Date To:</p>	
		<ol style="list-style-type: none"> 2. complete the self-assessment checklist and return to the Local Government Domestic Family Violence Prevention Champions Network; and 3. nominate Councillors to partake as a part of the four virtual meetings, each year and be a representative "champion"; and 4. that Mayor Sewter extends an invitation to the Domestic and Family Violence Prevention Council to have a deputation at an upcoming 2024 Ordinary Council meeting; and 5. that Council formally sign the "Not now, not ever" pledge during the deputation; and 6. that the Director Corporate and Community ensure periodic distribution of resources for staff awareness and community stakeholder awareness. <p style="text-align: right;">CARRIED 3/0</p>		
Gununamanda Ltd. - Requested deferral and repayment plan	2023/193	13/12/2023	<p>RESOLUTION 2023/193</p> <p>Moved: Cr Dwayne Rogers Seconded: Deputy Mayor Robert Thompson</p> <p>That Council endorse the Gununamanda Limited formal proposal for a repayment plan to be implemented from July 2024 and the cumulative debt of \$466,031.98 to be paid in increments as per a debt management plan as devised by the Chief Executive Officer and Chief Financial Officer.</p> <p style="text-align: right;">CARRIED 3/0</p>	<p>Director Corporate and Community</p> <p>18 Mar 2024 8:45am Williams, Rhianne Ian/Steve - Update required</p>
Fare Subsidy scheme	2023/189	13/12/2023	<p>RESOLUTION 2023/189</p> <p>Moved: Cr David Barnes Seconded: Cr Dwayne Rogers</p> <ol style="list-style-type: none"> 1. That the Council request the Chief Executive Officer to commence negotiations with Rex Airlines and Transport Main Roads (TMR) to introduce an additional fare subsidy for local residents with the intent of creating a scheme that achieves the following; <ol style="list-style-type: none"> a) providing an additional community fare benefit for 	<p>Council Advisor</p> <p>18 Mar 2024 2:01pm Williams, Rhianne A proposal has been submitted to REX airlines. Both CEO and CFO has discussed proposal with airline CEO and are awaiting a formal response.</p>

Action Sheets Report		Printed: Monday, 15 July 2024 4:46:23 PM		
Division: Committee: Officer:		Date From: Date To:		
		local residents of one hundred dollars (\$100.00) per return flight b) that this additional subsidy be available for five (5) flights per week for forty (40) weeks per year and for ten (10) flights per week for twelve (12) weeks per year (coinciding with school holidays) c) the booking process be managed by Rex Airlines and that the subsidy seats be focused on non-peak flights d) that the scheme be reviewed after twelve (12) months of operation for its effectiveness 2. And request the Chief Executive Officer to report back to the Council once those negotiations with Rex Airlines and Transport Main Roads (TMR) are complete; and 3. Note that the maximum cost of implementing this scheme will be thirty-two thousand dollars (\$32,000) per year. <p style="text-align: right;">CARRIED 5/0</p>		
Community Development Report - Storyboard	2022/235	23/11/2022	RESOLUTION 2022/235 Moved: Deputy Mayor Cr David Barnes Seconded: Mayor Cr Kyle Yanner That Council provide support for the purchase and installation of a Storyboard at the Old Village as set out in the report. <p style="text-align: right;">CARRIED 5/0</p>	Community Development Coordinator 17 Apr 2024 2:06pm Williams, Rhianne Story board has been manufactured and delivered to island. Awaiting installation of footings and erection of story board sign on site.
GUNANA SWIMMING POOL	2021/	15/09/2021	RESOLUTION 2021/56 That Council seek formal support from Education Queensland for the land and long term undertaking for the operation and maintenance of the swimming pool and associated facilities. Further that Council provide a copy of the swimming pool proposal to the Government Champions seeking their support. Further that Council seek grant funding for the construction of the swimming pool complex, and on receipt of funding	Chief Executive Officer 16 Jun 2023 3:34pm Williams, Rhianne A pool funding strategy is being considered. Water availability needs to be considered. An ocean pool and splash park are also potential options. 04 Oct 2023 2:59pm Hunter, Jan Water security consultancy underway with ARUP. The study will be completed early 2024. In

Action Sheets Report		Printed: Monday, 15 July 2024 4:46:23 PM	
Division: Committee: Officer:		Date From: Date To:	
Council's consultants undertake stakeholder and community consultation as part of the final design. Moved: Cr Thompson Seconded: Mayor Yanner CARRIED 5/0		the interim, different funding sources are being considered for potential salt water pool to minimise impact on water demands. 08 Nov 2023 12:41pm Williams, Rhianne The first tranche of funding is for planning (\$500,000), the second component is for construction/ implementation (\$5m). , All activities must conclude by 30 June 2026., We're working with an imminent planner, to develop a masterplan for recreation, leisure and public open spaces through all of Gununa. 16 Feb 2024 10:00am Williams, Rhianne Ongoing	
PRELIMINARY DISCUSSION ON ILUA FOR GRAC LAND	2021/07-32	21/07/2021	Chief Executive Officer
RESOLUTION 2021/07-32 That Council authorise Acting CEO to commence investigation to establish a Indigenous Land Use Agreement (ILUA) with Carpentaria Land Council Corporation (CLAC). Moved: Cr. Thompson Seconded: Cr. Barnes Carried 3/0		16 Feb 2024 10:00am Williams, Rhianne No updates on ILUA with Carpentaria Land Council	

10 POLICY DOCUMENTS

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

11 MAYOR AND COUNCILLORS REPORTS

Nil

12 CHIEF EXECUTIVE OFFICER REPORT

12.1 CHIEF EXECUTIVE OFFICER, GARY UHLMANN VERBAL REPORT

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Chief Executive Officer, Gary Uhlmann will provide a verbal report to Council.

FINANCIAL & RESOURCE IMPLICATIONS

RECOMMENDATION

That Council receive the Chief Executive Officer's verbal report for July 2024.

13 FINANCE**13.1 FINANCIAL REPORT**

Author: Chief Financial Officer

Attachments: 1 Financial report - July 2024

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to present Council with a monthly consolidated financial overview of key information regarding the financial position of Council.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The financial report enables Council to be aware of the overall financial position and conduct responsibilities in a financially responsible manner, whilst being aware of potential risks.

Decisions can then be made regarding the most efficient use of the resources available and efforts to ensure a more sustainable organisation for the benefit of all stakeholders can be upheld.

All figures are year to date, until 30 June 2024.

FINANCIAL & RESOURCE IMPLICATIONS

Council is operating within allocated 2023/24 budgets.

RECOMMENDATION

That Council note and receive the financial report for July 2024.

Executive Summary



We remain solvent draft cashflow figures are contained in this report monthly. Cashflow narrowed the FAGS Grant was not received until July which left minimal balances at the end of June

Grant applications are being successfully prepared in to provide funding for a pipeline of projects into next year

Aged Debtors have reduced slightly and legal proceedings have been commenced per the December meeting. Final discussions have progressed with Bynoe, (debt write off processed in June) James Constructions and AISS

The 2023 audit is progressing and 2024 Audit commenced

A comprehensive review of plant fleet had been occurred. Plant will be updated to meet future requirements which has commenced with the smooth drum roller arrived as well as Barge JCB. 6 Vehicles have been ordered.

Q Build invoicing is improving and old invoice being processed on a weekly basis painting works full steam ahead. Painting program completed 31 Houses. \$1m of revenue From April to 30 June.

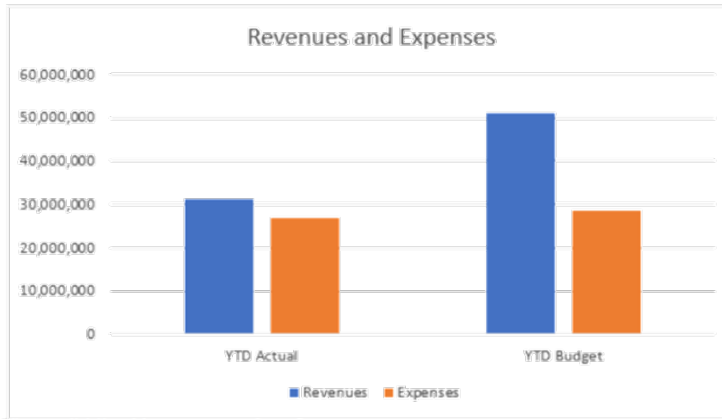
Preliminary Investigations into a new software packages across all council enterprises including finance

Budget process started

-
✓
✗
✓
✓
✗
✓
-

Revenues and Expenses

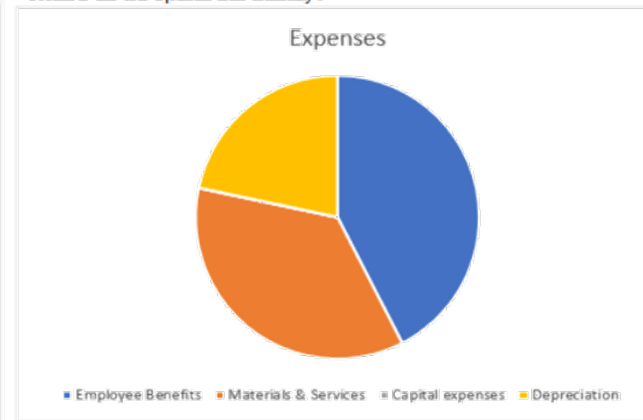
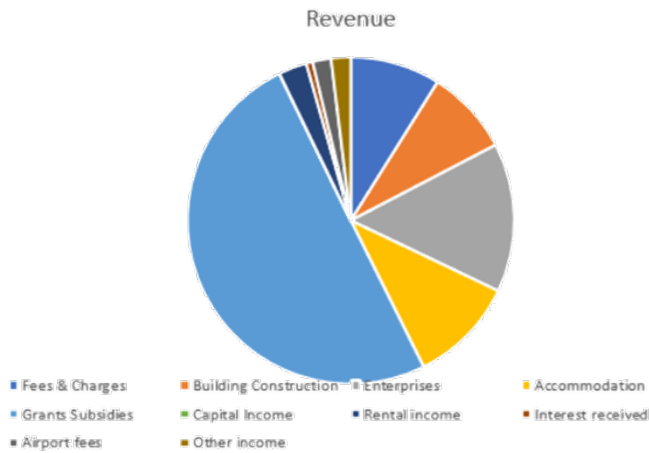
All numbers are year to date up until 30-June-2024



Did we make a profit ?

Where did the Money come from?

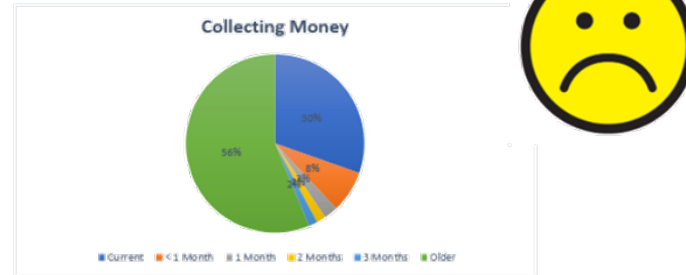
Where do we spend our money?



Cash Position

All numbers are year to date up until

30-June-2024



Assets

Cash at Bank Unrestricted	2,295,503
Cash at Bank Restricted	2,996,033
Debtors	5,519,985
	<u>10,811,521</u>

Liabilities

Creditors	2,539,168
GST	-28,548
PAYG	1,655,556
Employee Entitlements	470,154
	<u>4,636,330</u>

Receivables

Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
1,625,111.33	407,858.41	133,313.44	90,814.04	86,383.34	3,005,452.32	5,348,932.88
30%	8%	2%	2%	2%	56%	100%

Payables

Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
1,212,768.22	206,447.41	1,393.43	104,409.37	0.00	989,787.02	2,515,405.45
48%	8%	0%	4%	0%	39%	100%

Who owes us money (Debtors)
But hasn't paid soon enough

	Over 90 days	Total
AISS (Australian Indigenous Security Service Pty Ltd)	1,052,483	1,348,483
Dept of Housing, Local Government, Planning and Public Worl	97,697	97,697
Gulf Regional Aboriginal Corporation	138,276	138,276
GUNUNAMANDA LIMITED T/A Gununamanda Store	389,479	423,939
HC Building and Construction	161,537	220,258
James Construction Queensland Pty Ltd	328,332	451,642
N & J Building & Construction	100,991	100,991
SBSM Investments Pty Ltd	83,409	83,409
Total of above and others	<u>\$3,240,191</u>	<u>\$4,555,010</u>

AISS (Australian Indigenous Security Service Pty Ltd) 912,938 1,008,750

1

Details in the numbers

Statement of Comprehensive Income Year to date up to		30-June-2024	
	Actual	Budget	Variance
	\$	\$	\$
Revenue			
Recurrent Revenue			
Fees & Charges	2,774,009	3,138,713	-364,704
Sales Revenue - Building Construction	2,623,260	4,700,000	-2,076,740
Sales Revenue - Enterprises	4,587,329	3,648,000	939,329
Accommodation	3,281,333	3,888,852	-587,618
Total Recurrent Revenue	13,265,932	15,355,665	-2,089,733
Capital Revenue			
Capital Grants, Subsidies, Contributions & Donations	15,603,911	33,401,543	-17,797,632
Capital Income	0	0	0
Total Capital Revenue	15,603,911	33,401,543	-17,797,632
	0	0	0
Rental income	870,588	1,233,338	-362,750
Interest received	199,024	231,881	-32,856
Airport Landing & Passenger fees	567,853	517,500	50,353
Other income	601,132	288,512	312,620
	2,238,396	2,251,311	-12,915
Total Revenue	31,108,239	51,008,519	-19,900,280
Expenses			
Recurrent Expenses			
Employee Benefits	11,331,951	9,420,560	1,911,391
Materials & Services	9,580,077	13,020,049	-3,440,872
Total Recurrent Expenses	20,912,028	22,441,509	-1,529,481
Capital expenses	0	0	0
Total Expenses	20,912,028	22,441,509	-1,529,481
Net Operating Surplus/ (Deficit) Before Depreciation	10,196,211	28,567,010	-18,370,799
Less: Non Cash Expenditure			
Depreciation	5,789,225	5,652,347	136,878
Total Expenditure	26,701,254	28,393,856	-1,692,602
Net Operating Surplus/ (Deficit)	4,494,957	22,614,663	-18,207,677
Notes			
Depreciation			
Buildings	1,053,877		
Sewerage	251,466		
Roads	3,002,635		
Water	494,704		
Plant & Vehicles	332,898		
Other	72,072		
Furniture & Equipment	591,545		
	5,789,225		

Details in the numbers



Statement of Financial Position	30-June-2024	30-June-2023	30-June-2022
	2024	2023	2022
	\$	\$	\$
Current assets			
Cash and cash equivalents Unrestricted	941,018	5,555,210	1,023,954
Cash and cash equivalents Restricted	4,350,518	7,182,156	7,612,193
Receivables:	3,678,354	3,356,722	3,375,253
Inventories	821,130	490,136	563,998
Contract assets	4,074,350	1,981,648	1,046,819
Lease receivable	234,919	252,354	235,948
Total current assets	14,100,289	18,818,226	13,858,165
Non-current assets			
Lease receivable	3,500	6,713,993	6,964,127
Property, plant and equipment	129,891,995	116,056,376	114,489,387
Total non-current assets	129,895,495	122,770,369	121,453,514
Total assets	143,995,783	141,588,595	135,311,679
Current liabilities			
Payables	5,419,505	3,239,283	3,927,004
Contract liabilities	7,568,471	9,466,005	4,906,589
Provisions	470,154	470,153	46,125
Total current liabilities	13,458,129	13,175,441	8,879,718
Non-current liabilities			
Provisions	1,499,632	1,611,620	1,545,187
Total non-current liabilities	1,499,632	1,611,620	1,545,187
Total liabilities	14,957,762	14,787,061	10,424,905
Net community assets	129,038,021	126,801,534	124,886,774
Community equity			
Asset revaluation surplus	103,702,481	105,443,563	105,443,563
Retained surplus	25,335,541	21,357,971	19,443,211
Total community equity	129,038,021	126,801,534	124,886,774

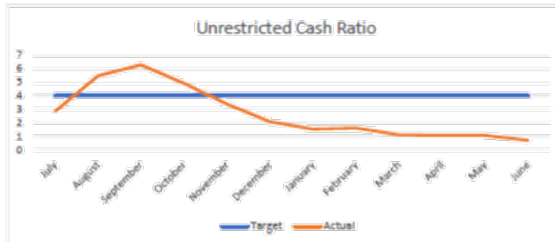
Cashflow

All numbers are year to date up until

30-June-2024



Account	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024
Normal Business												
Money In	1,682,214.92	4,731,458.01	3,090,788.82	1,345,774.56	883,238.64	983,689.69	677,606.76	1,034,548.48	837,822.11	961,115.22	1,586,720.97	1,886,404.50
Money Out	(2,015,313.97)	(1,358,939.09)	(787,701.73)	(1,922,311.63)	(2,035,796.45)	(1,790,105.74)	(1,523,935.71)	(1,277,692.98)	(1,767,408.99)	(1,946,606.19)	(2,858,032.93)	(2,673,304.30)
Difference	(333,099.05)	3,372,518.92	2,303,087.09	(576,537.07)	(1,152,557.81)	(806,416.05)	(846,328.95)	(243,144.50)	(929,586.88)	(985,490.97)	(1,271,311.96)	(786,899.80)
Capital Grants												
Money In	0.00	1,464,387.23	503,580.20	318,615.75	2,336.37	1,591,298.20	309,931.45	1,192,186.57	500,000.00	1,927,265.63	1,110,588.19	380,970.14
Money Out	(1,737,480.68)	(608,644.92)	(985,092.41)	(1,991,028.36)	(1,367,373.77)	(2,372,360.58)	(570,901.51)	(981,173.41)	(285,933.47)	(202,544.92)	(912,555.67)	(861,556.09)
Difference	(1,737,480.68)	855,742.31	(481,512.21)	(1,672,412.61)	(1,365,037.40)	(781,062.38)	(260,970.06)	211,013.16	214,066.53	1,724,720.71	198,032.52	(480,586.75)
Other (Super BAS)												
	255,398.98	27,885.62	(468,522.34)	(466.87)	47,313.47	(532,750.39)	229,329.71	181,840.34	(183,379.87)	371,848.74	51,816.16	613,492.87
	255,398.98	27,885.62	(468,522.34)	(466.87)	47,313.47	(532,750.39)	229,329.71	181,840.34	(183,379.87)	371,848.74	51,816.16	613,492.87
	(1,815,180.75)	4,256,146.85	1,353,052.54	(2,249,416.55)	(2,470,281.74)	(2,120,228.82)	(877,969.30)	149,709.00	(898,300.22)	1,111,078.48	(1,021,463.28)	(653,993.68)
Bank												
Start	6,404,562.37	4,589,381.62	8,845,528.47	10,198,581.01	7,949,164.46	5,478,045.87	3,357,817.05	2,479,847.75	2,629,556.75	1,730,656.53	2,841,735.01	1,833,919.73
Difference	(1,815,180.75)	4,256,146.85	1,353,052.54	(2,249,416.55)	(2,470,281.74)	(2,120,228.82)	(877,969.30)	149,709.00	(898,900.22)	1,111,078.48	(1,021,463.28)	(653,993.68)
End	4,589,381.62	8,845,528.47	10,198,581.01	7,949,164.46	5,478,882.72	3,357,817.05	2,479,847.75	2,629,556.75	1,730,656.53	2,841,735.01	1,833,919.73	1,179,926.05



Unrestricted Cash Expense Ratio

Month	Target	Actual
July	4	2.84
August	4	5.48
September	4	6.31
October	4	4.92
November	4	3.39
December	4	2.08
January	4	1.54
February	4	1.63
March	4	1.10
April	4	1.07
May	4	1.07
June	4	0.68

Unrestricted Cash Expense Ratio

Are we up to date with all the numbers and ticking the boxes



Task	Traffic Light Due	Due next	Notes
ATO Reporting	✓	21/07/2024	
Workcover	✓	15/09/2024	
Insurance	✓	4/03/2024	Renewals process commenced for 2024/2025
Audit 2023	-		Progressing
Audit 2024	✓		Starting and Auditing 30 June stocktakes
Grant reporting	✓	30/06/2024	Greatly improved quarterly reporting commenced a first for a considerable time
Issuing Invoices	✗		Progressing as a priority changes have been made to improve Qbuild Invoices
Paying Invoices	✓	Ongoing	With the exception of AHS upto date and cleaned up
Audit Committee	✗		To be established
5 Year Plan	✓	Ongoing	
QTC 10 Year forecast	-	Ongoing	Draft forecast completed
Policies	-	Over	To be reviewed and adopted
Adherence to Policies	-	Over	Will be an ongoing project

Measures of Financial Sustainability

Operating Surplus Ratio

Target: 0%-10%
Net operating result divided by total operating revenue

14%

Operating Cash Ratio

Target: Greter than 0%
Net operating result add Depreciation Amortisation add Finance Costs divided by total operating revenue

33%

Operational potentially profit making departments

Profit and Loss for the Period 1 July 2022 to 30 June 2024

Mornington Shire Council

Airport

	2022	2023	2024
Revenue	399,604	483,638	567,653
Staff Costs	69,472	74,334	74,467
Staff Oncosts	28,999	29,954	18,617
AVDATA	0	29,156	32,203
Consultancy Fees	47,063	42,375	1,680
Electricity	9,166	7,912	11,159
Management Fees	0	32,652	26,081
Materials and Services	1,702	86,754	28,800
Repairs and Maintenance	12,610	20,638	47,495
Other Costs	284	3,065	29
Total Operating Costs	169,295	326,841	240,532
Operating Profit	230,309	156,797	327,120
Depreciation	454,171	378,957	378,093
Profit/-Loss	-223,861	-222,160	-50,973



Month	June	July	August	September	October	November	December	January	February	March	April	May	Total
Year	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	5547
Year	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	6464
Increase	102	64	139	79	123	53	-38	28	383	-69	71	-18	17%

Loss making Business
Are there opportunities to reduce the loss?

What we need to do



Actions	Goal	Resources	Timeline (calendar)
Reworked SharePoint	Easy access to information	Existing resources	Q2 2024
Complete 2023 Accounts	Draft Financials 2023	Existing resources	Q3 2024
Audit 2023	Reduction in management points	Existing resources	Q3 2024
Debt Recovery	Assess all debts and start recovery	Existing resources	Q3 2024
Contracts Register \$200k+	List of Contracts for last 7 years	Existing resources	Q3 2024
Contracts Register All	List of all new and ongoing	All department	Q4 2024
Local Buy Implementation	Access and basic functionality	Procurement Manager	Q3 2024
Vehicle replacement strategy	5 year continuous replacement	Existing resources	Complete
Stock Control and analysis	Quarterly Stocktakes	All department	Q4 2024
CCTV rollout	Complete with Civic Centre	Existing resources	Q2 2024
Youth Hub	Finally opened and operational	New Resources on Island	Q3 2024
Budget	Financially Sustainable Budget	Existing resources	Q3 2024
Online travel booking system	Rex agreement and booking setup	Existing resources	Q3 2024

Project Status

Work in progress



Large Acquisitions

Major purchases the council should be made aware of

Funding	Capital projects	Project % Completion	Grant Funding	Budget % Spent	Due for Completion	How are we going	How much is owing	Commentary
	Queensland RA 2024	100%	4,541,391	100%	30/06/2024	-	-	Program Finalised
	Queensland RA 2025 & 2026	0%	26,000,000	0%	30/06/2025	-	-	Awaiting confirmation
	Queensland RA Resilience Grant	0%	4,547,831	0%	31/12/2027	-	-	Upgrade Barge & Tavern Kitchen
	Works 4 Queensland	0%	2,100,000	0%	30/06/2027	-	-	Staff Housing and Workshop Shed
	Water Filtration	33%	2,000,000	33%	31/12/2024	-	-	Water Project Investigation Commenced and more funding available
	Sewage Pump Upgrade	98%	1,975,000	40%	31/03/2024	✓	-	Program completed Variation for pipe in progress
	Admin Block	100%	3,717,692	100%	31/03/2024	✓	-	Defects being finalised
	Library	30%	1,600,000	30%	31/08/2024	✓	-	Wall frames installed
	Social Housing Duplex / Plugin	75%	2,588,235	70%	31/08/2024	-	-	At lockup stage
	Social Housing Units / Houses	1%	7,328,042	-	31/03/2025	-	-	Tender process finalised
	Motel	1%	2,052,350	-	31/08/2024	-	-	Waiting on Ergon power line relocation
	Land Subdivision	2% TBA	-	-	30/06/2025	✓	-	To be funded by DATSIP
	Waste Initiatives	40%	1,600,000	40%	Ongoing	✓	-	Completed Garbage Truck, bins. In Progress, recycling. Further indicatives being investigated

Future Projects

- Resilience - Fuel & Cool Room
- Swimming Pool
- Splash park
- Aged care Facility
- Social Housing
- Landscaping
- Staff Housing
- Community Activities
- Coastal erosion
- Airport Memorial Garden
- Foot paths

Wins and opportunities



Most Stocktakes completed
Cash flow managed well and saw us out through June
Queensland Treasury Transfers progressing all new accounts opened and ready for funding
Grant Reporting upto date ready for the 30 June rush

Questions ?

13.2 TENDER MSC 2024-002 PLANT HIRE 2024 - 2026

Author: Director Corporate and Community

Attachments: 1 Gulf Regional Services report

PURPOSE (EXECUTIVE SUMMARY)

Gulf Regional Services (GRS) (ABN 18 261 832 082) is a supplier of plant hire goods and services. Council endorsement is sought for a contract arrangement with GRS.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In 2023, Council advertised a tender for prequalified suppliers of plant for 2023 construction under DRFA. At the 19 July 2024 Ordinary meeting, Council approved inclusion of GRS on its prequalified supplier list under category of plant hire. The term of the contract was from 1 August 2023 to 31 December 2023, limited only to the 2023 DRFA construction season. As the contract has now expired, it cannot be varied. It is necessary for a new contract to be initiated.

With reference to the limited suppliers of plant hire servicing for Council, as evidenced by previous open tender opportunities and recent market review, it is the opinion of the Executive that there is only one supplier reasonably available to provide plant hire goods and/or services. Accordingly, the Executive has sought revised pricing from GRS (as attached).

FINANCIAL & RESOURCE IMPLICATIONS

Any contracts for goods and services will be undertaken within designated budgets.

RECOMMENDATION

That

1. Pursuant to section 235(a) of the Local Government Regulation 2012 (Qld), Council resolve to engage O.R. Richardson and W.M. Richardson, trading as Gulf Regional Services (ABN 18 261 832 082) as sole supplier to deliver plant hire goods and ancillary services for the 2024/25 and 2025/26 financial years (two years), as there is only one supplier reasonably available; and
2. That Council resolve to give financial delegation to the Chief Executive Officer to enter into a contract with and pay invoices as and when due to Gulf Regional Services subject to availability of approved budget and/or grant funds.



PLANT HIRE PRICING SCHEDULE

Classification & Hourly Rates	Mobilisation & Demobilisation	Dry Hire	Wet Hire	Stand down (After 1-day minimum 8hrs)
ROLLER STEEL DRUM	Mobilisation \$17,500 Demobilisation \$25,000	\$200	\$270	Y
ROLLER PAD FOOT	Mobilisation \$17,500 Demobilisation \$25,000	\$200	\$270	Y
ROLLER MULTI TYRE	Mobilisation \$17,500 Demobilisation \$25,000	\$200	\$270	Y
GRADER	Mobilisation \$17,500 Demobilisation \$25,000	\$290	\$370	Y
WATER CART	Mobilisation \$17,500 Demobilisation \$25,000	\$200	\$270	Y
LOADER	Mobilisation \$17,500 Demobilisation \$25,000	\$290	\$370	Y
SCRAPER				
DOZER				
ROAD TRAIN				

Terms & Conditions

Rates include any Remote work accommodation supplied by GRS

Rates include any Remote work – camp allowance

Rates include fuel & general maintenance

Rates subject for review 31st December 2024

Rates shown do not include GST

AGREEMENT BY CLIENT

Please confirm your agreement on the above Rates Schedule by completing the details below and

returning to our office or Email: accounts@gulfregionalservices.com.au

Company Representative (Full Name): _____

Signature: _____ Date: _____

35 Old Croydon Road, Normanton QLD 4890

Ph: 0487796184

Email:

accounts@gulfregionalservices.com.au

ABN: 76656995201

13.3 NEW CORPORATE CARD

Author: Chief Financial Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Council is changing the way REX flights are purchased. This is for two reasons. To purchase direct through a portal, and to potentially save on fees. Additionally, to purchase fares for locals which council will pay for and sell at a subsidised rate.

To utilise the new system, charges need to be paid at the time of booking, using a credit card.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Currently all travel is booked through Corporate Traveller. This is being reviewed as there is an alternative Q Travel, available for Queensland Government entities.

Local Fares are not available through Corporate Traveller, only directly through REX which has to be paid on a credit card.

For the Local fares, Council will pay \$220 with the booking going via the REX portal, then Council charges the passenger \$110. The result of this will be that local residents will not have to go to the airport to book tickets. Instead, they can attend the Council office to make a purchase.

Existing credit cards do not have a high enough purchase limit for the potential monthly spend on flights. Hence, a report seeking endorsement for a new card.

FINANCIAL & RESOURCE IMPLICATIONS

Financially the council will be better off with lower charges. As with all credit cards, there is a slight risk of fraud. This risk will be mitigated by upholding Council's formal policies and procedures.

RECOMMENDATION

That Council endorse a new credit card with a thirty thousand dollar (\$30,000) limit to be utilised exclusively for purchasing Council and Local Fare flights.

14 HUMAN RESOURCES MANAGEMENT**14.1 HUMAN RESOURCES REPORT**

Author: Human Resources Manager

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

This report highlights Human Resources matters for June 2024 and early July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

During the months of June and July 2024, four (4) new employees commenced (two permanent and two casual) and two (2) employees resigned or were terminated.

Recruitment activity has increased with the following key positions still requiring action to fill vacancies. All positions have been advertised and are awaiting short listing of candidates.

- Senior mechanic
- Purchasing Officer (automotive parts)
- Administration Manager (warehousing)
- IT Support Officer
- Youth Worker (Youth Hub)
- Logistics Officer
- Plumber/ Gas Fitter
- Building Supervisor

HR innovation, reengineering and continuous improvement

A business case for the procurement and implementation of a Human Resource Information System that supports council in managing the employee lifestyle has been drafted and will be submitted for executive consideration in August.

Investment in employees

Council's performance appraisal and development review process has been revised and a workshop for managers and supervisors was conducted 4 July 2024. Based on feedback the form and process has been redesigned and a draft performance appraisal template has been developed for field staff.

Discussion have occurred with Bynoe to fill four (4) positions for rotation through various organisations, trades and administration areas.

The skilling of staff on driving and management of heavy equipment has been delayed for a month and is subject to available funding.

The following Leadership Development sessions have been developed and will be conducted during coming months:

- Managing organisational change (ADKAR) model program has been developed for the skilling of managers in managing and communicating organisational change. It is anticipated that this program will be conducted in early August.
- Dealing with challenging behaviours

HR strategy and operational management

Council currently has three (3) matters before the Queensland Industrial Relations Commission involving former employees. One case is awaiting hearing, one is suspended and one is awaiting conciliation.

HR metrics and workforce analytics

As of 10 June 2024, Council had 197 employees which consisted of 124 full time, 2 part time and 72 casuals.

Attendance

The is still a focus on absenteeism. Staff who are continually absent without authority have been provided with written warnings and counselling in relation to poor attendance.

Workplace Health and Safety

In early June the WHS coordinator travelled to Mount Isa to discuss a training plan with Martyr Training for machinery tickets, as well as Multi Combination, Heavy Combination and Heavy Rigid licences. Training is tentatively scheduled for the end of August 2024, subject to funding availability.

The Close the Loop bin for recycling ink cartridges has arrived and is located at the Post Office.

Currently we have no suitable venue for disposal of waste oil. There are approximately 1,000 litres stored at the workshop. Contact is being made with Kurumba Council to enquire about their oil disposal practices.

Commercial first aid kits have arrived for the airport café and tavern kitchen.

Carpentaria Electrical is preparing a quote for Residual Current Device (RCD) and emergency light testing.

Possible asbestos has been discovered in an old shipping container located at the State Emergency Service (SES) yard. Further investigation is required.

Batching plant yard has had a major clean up, with more work to be undertaken.

Concrete batching procedures are being revised. Railings on access platform to hopper are to be repaired or replaced.

During August there will be a focus on:

- Incident reporting
- Hazard alerts
- Workshop safety
- Finalising Safety Committee representation
- Warehouse gas storage area

FINANCIAL & RESOURCE IMPLICATIONS

Human Resources have been operating within 2023/24 budget allocations.

RECOMMENDATION

That Council receive the human resources report for July 2024.

15 GOVERNANCE

Nil

16 PLANNING AND COMMUNITIES

17 HOUSING DEPARTMENT**17.1 HOUSING REPORT**

Author: Director Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide Council with an update of Housing department activities for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**QBuild works programs*****2023/24 QBuild Do & Charge Program***

A total of 529 Work Orders have been issued via QBuild portal in the 23/24 financial year, 73 of them in June.

A massive 186 Do& Charge jobs were invoiced to QBuild in June, in a team effort to get up to date with aged Do & Charge jobs by the end of financial year.

2023/24 QBuild Purchase Orders Program

Council has completed internal/external painting of thirty (30) Community houses since the painting program commenced in April 2024.

Five (5) upgrades – refurbishments and roofing upgrades – were invoiced to QBuild in June.

Responses to 24/25 QBuild tenders on upgrade works for various flooring, roofing and kitchen refurbishments have been sent, pending approval.

MSC Tavern / Kitchen Works

Project Manager is working in collaboration with the Tavern Manager; plan with costings to be submitted to Executive and Finance for staged implementation and budget consideration.

Funded programs***\$2.35 million interim capital works program***

The scope of this project is to deliver one duplex and one plug-in and is funded by the Department of Community, Housing and Digital Economy (DCHDE).

Duplex 152 Lardil Street

The building is at lock-up stage, with all windows and doors installed and the building secure.

Painters are currently onsite for total internal paint, and floor layers have been contacted, awaiting confirmation for installation dates.

Plumbing and underground sewerage works have been completed in June and first week of July.

Estimated completion date 15 August 2024.

***Plug-in 30 Lardil Street***

The plug in for 30 Lardil Street has had roof and external cladding installations completed, and the internal fit out is underway. Window sunshade installations, plumbing and sewerage works have been completed in the first week of July. Estimated completion date 7 August 2024.

***\$7.328 Million Capital Housing Program (Completion Timeframe 2025)***

The scope of this project is to deliver five (5) community houses and four (4) community single men's units, funded by the Department of Community, Housing and Digital Economy (DCHDE).

The Capital Housing Strategy has been sent in for Council review and endorsement.

\$5.9million Council Civic Centre/ Administration building

The scope of this project is to deliver a new Civic Centre/ Administration building for Council, funded under the Local Government Grants and Subsidies Program (LGGSP).

The Admin Building is at practical completion, with proposed move in date 15 July 2024. Workstations are operational and access cards and alarm systems have been activated. Final clean up in preparation for the move is currently underway.



Indigenous Knowledge Centre (IKC)

The roof installation is near complete, and sheeting of the building has commenced, with the façade towards Lardil Street now completed. Building scheduled for completion in September 2024.



LRCI funding phase 2: Public toilet block refurbishment

Council has been approved funding to refurbish the public toilet block at the gym. This funding will allow for roof replacement, internal and external painting, and a complete refurbishment of existing toilets, with installation of a shower cubicle each side included.



Ergon Power Upgrade & Motel expansion

The scope of this Motel project expansion will assist Council to increase access and provide a high standard of accommodation in a safe environment to meet the needs of visiting service providers,

business travellers and tourists. This project is funded under the Local Government Grants and Subsidies Program (2022-2024 LGGSP).

Council has engaged Ergon for the overhead powerlines to be removed and a design for the redirection of the overhead power lines to underground cabling. The purpose of Ergon to provide this design is to allow the expansion of 8 extra motel style buildings and a dedicated motel reception area.

Ergon has been engaged to upgrade the main transformer and install a pad mount distribution board to remove overhead powerlines to allow for the installation of additional motel units.

The upgrade will also distribute power supply individually to the tavern, motel, external lighting, gym, laundry and administration buildings. All buildings are currently powered through the gym MSB which is overloaded and requires immediate attention.

Switch Board manufacturing is currently underway, with works planned for underground conduit installation in August 2024.

FINANCIAL & RESOURCE IMPLICATIONS

All projects are operating within designated budget parameters.

RECOMMENDATION

That Council receive the housing report for July 2024.

18 FACILITIES DEPARTMENT**18.1 FACILITIES REPORT**

Author: Director Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Facilities Department for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Facilities Department.

Staffing

Recruitment process for a Building supervisor is underway, with multiple applications received and interviews to be scheduled for the coming weeks. The Building Supervisor will be responsible for overseeing the quality of maintenance and upgrade works and preparing maintenance schedules for all Council facilities.

New Office Manager has commenced employment and is providing expertise in QBuild tenders and work orders, and implementing improved administration processes to the Housing and Facilities department.

With increased workload and some staffing changes, the cleaning supervisor has been interviewing applicants for new positions with the cleaning team.

Council Properties – Commercial*Motel and VAC*

Motel and Visitor Accommodation is running at near full capacity, providing a steady income stream to the Council. With motel accommodation being overwhelmingly the most popular accommodation option, additional cabins within the funded Motel Expansion project are urgently needed to satisfy customers' needs.

Maintenance

Housing and facilities admin and maintenance staff will be undertaking training for a new field service management system Simpro throughout July. The new software system will assist with maintenance planning and scheduling, material orders and tracking as well as quality control of completed works. In Simpro the facilities team will be able to set up notifications for recurring maintenance jobs to run better forecasting and keep a record of the asset history.

The facilities team is currently working collaboratively with the WHS officer to ensure that Council facilities comply with fire safety requirements, and safety plans are being prepared for the new Council building.

Further investigation into regular air-conditioning maintenance options is still ongoing to ensure most cost-effective options to be utilised.

Council properties – Residential*MSC Staff Accommodation | Maintenance Residential Works*

Council is seeking funding for staff accommodation upgrades and possible new builds for the new financial year 2024/25.

FINANCIAL & RESOURCE IMPLICATIONS

The Facilities Department is working to ensure Council is not paying for maintenance repairs that are the responsibility of Lease holders and detailed in the lease agreements.

RECOMMENDATION

That Council note and receive the Facilities department report for July 2024.

19 ENGINEERING**19.1 ENGINEERING VERBAL REPORT**

Author: Director Engineering

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Director of Engineering, Micheal Leslie will provide a verbal report to Council

FINANCIAL & RESOURCE IMPLICATIONS

The Engineering department have been operating within 2023/24 budget allocations.

RECOMMENDATION

That Council receive the engineering department verbal report for July 2024.

20 GENERAL BUSINESS

Organisational Structure

TCICA

Update Well-being Centre

Policies: Review Cultural Leave and Special Leave

Funded Projects

Correction to documented Minutes of Meeting delegation

21 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 Potential citizenship ceremony

This matter is considered to be confidential under Section 254J3(i) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

22 NEXT MEETING

Wednesday 28 August 2024

23 CLOSURE