



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 28 August 2024
Time: 9:00AM
Location: Council Chamber
Mission Road
Gununa

MORNINGTON SHIRE COUNCIL

Ordinary Council Meeting

28 August 2024

Gary Uhlmann
Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 17 JULY 2024

Author: Chief Executive Officer

Attachments: 1. Ordinary Council Meeting Minutes - 17 July 2024

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council held on Wednesday 17 July 2024 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 17 JULY 2024 AT 9:00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Richard Sewter at 9:18am.

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Richard Sewter, Cr Farrah Linden, Cr Renee Wilson, Cr Jane Ah Kit

Gary Uhlmann (Chief Executive Officer), Skye Price (Director Corporate and Community), Rhianne Williams (minute-taking)

4 LEAVE OF ABSENCE

Nil

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Nil

6 CONDOLENCES AND MEMORIALS

A minute's silence was observed for loved ones.

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 19 JUNE 2024****RESOLUTION 2024/87**

Moved: Cr Farrah Linden

Seconded: Cr Renee Wilson

That the Minutes of the Ordinary Council held on Wednesday 19 June 2024 be received and the recommendations therein be adopted.

CARRIED 4/0

At 9:35 am, Deputy Mayor Robert Thompson joined the meeting.

8 DEPUTATIONS

10:00 am Nicola and Martyn from PwC Indigenous Consulting.

10:30 am Alana Mitchell from Department of Children, Youth Justice and Multicultural Affairs.

9 ACTION SCHEDULE

9.1 ACTION ITEMS AS AT 12 JULY 2024

RESOLUTION 2024/88

Moved: Cr Farrah Linden

Seconded: Mayor Richard Sewter

That the Action Schedule as tabled be updated and that completed items be removed.

CARRIED 5/0

10 POLICY DOCUMENTS

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

11 MAYOR AND COUNCILLORS REPORTS

11.1 MAYOR RICHARD SEWTER AND COUNCILLORS VERBAL REPORT

RESOLUTION 2024/89

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Renee Wilson

That Council endorse the Mayor and Councillors verbal report and wish to add the below items to action;

- Distribute the climate change environmental study
- Councillors receive an invitation for all key strategic meetings (i.e. not operational) with external service providers

Mayor wishes to congratulate Councillor Jane Ah Kit and welcomes her to the Council.

Mayor wishes to thank Councillor Farrah Linden and Rhianne for efforts during NAIDOC week.

Deputy Mayor verbal notes

- Outstation water holes, roads and bore water

Cr. Wilson verbal notes

- Regional arts meeting
- Suggestions on using shipping containers as stages for events

Cr. Linden verbal notes

- Thank MCS support for NAIDOC
- What are the commitments for Local Show Day
- Upcoming community events
- Council potential support for the careers expo
- Funerals (funeral co-ordinator role still vacant)

CARRIED 5/0

At 10:09 am, Cr Renee Wilson left the meeting.

At 10:10 am, Cr Renee Wilson returned to the meeting.

Deputation| Nicola and Martyn deputation regarding food security in community.

At 10:31 am, Cr Renee Wilson left the meeting.

Mayor adjourned the meeting 10:32 am.

Mayor recommenced the meeting 10.35 am.

At 10:35 am, Cr Renee Wilson returned to the meeting.

Deputation | Alana Mitchell deputation regarding Child Safety and Delegated Authority.

Action – Cr. Linden and Cr. Ah Kit to meet with Alana Mitchell in August visit to island.

At 11:39 am, Cr Renee Wilson left the meeting.

At 11:46 am, Cr Renee Wilson returned to the meeting.

12 CHIEF EXECUTIVE OFFICER REPORT

12.1 CHIEF EXECUTIVE OFFICER, GARY UHLMANN VERBAL REPORT

RESOLUTION 2024/90

Moved: Cr Farrah Linden

Seconded: Mayor Richard Sewter

That Council receive the Chief Executive Officer's verbal report for July 2024.

- Great results from the Council to achieve a \$4million surplus
- QBuild painting (30 houses painted, 50 on schedule)
- Grant acquittals are up to date
- Lardil main street footpaths commenced and forward foot work paths to continue around the community
- Tavern kitchen plans have been drawn for costings
- Water security and water quality projects are underway with a Government stakeholder working party
- WIFI (Australian Private Network returning to island in few weeks to finalise connectivity)
- Plant and Machinery audit servicing disposal and upgrade is occurring
- Councillor portfolio appointment and review of Council's strategic and operational plans are underway
- Gary will be on leave 18 July – 2 August 2024 and Ian McCarthy will be acting Chief Executive Officer

CARRIED 5/0

Mayor adjourned the meeting at 12:00 pm.

Mayor recommenced the meeting at 12:45 pm.

Ian McCarthy, Chief Financial Officer joined the meeting to present to Council.

13 FINANCE

13.1 FINANCIAL REPORT

RESOLUTION 2024/91

Moved: Cr Farrah Linden
Seconded: Mayor Richard Sewter

That Council note and receive the financial report for July 2024.

CARRIED 5/0

At 1:27 pm, Cr Renee Wilson left the meeting.

At 1:30 pm, Cr Renee Wilson returned to the meeting.

13.3 NEW CORPORATE CARD

RESOLUTION 2024/92

Moved: Cr Jane Ah Kit
Seconded: Deputy Mayor Robert Thompson

That Council endorse a new credit card with a thirty thousand dollar (\$30,000) limit to be utilised exclusively for purchasing Council and Local Fare flights.

CARRIED 5/0

At 1:47 pm, Cr Jane Ah Kit left the meeting.

13.2 TENDER MSC 2024-002 PLANT HIRE 2024 - 2026

RESOLUTION 2024/93

Moved: Deputy Mayor Robert Thompson
Seconded: Cr Farrah Linden

That;

1. pursuant to section 235(a) of the Local Government Regulation 2012 (Qld), Council resolve to engage O.R. Richardson and W.M. Richardson, trading as Gulf Regional Services (ABN 18 261 832 082) as sole supplier to deliver plant hire goods and ancillary services for the 2024/25 and 2025/26 financial years (two years), as there is only one supplier reasonably available; and
2. that Council resolve to give financial delegation to the Chief Executive Officer to enter into a contract with and pay invoices as and when due to Gulf Regional Services subject to availability of approved budget and/or grant funds.

CARRIED 4/0

At 1:52 pm, Cr Jane Ah Kit returned to the meeting.

Item - 13.3 New corporate card - has been moved to another part of the document.

13.4 FARE SUBSIDY SCHEME - REX AIRLINES

RESOLUTION 2024/94

Moved: Mayor Richard Sewter
Seconded: Deputy Mayor Robert Thompson

That Council endorse subsidised REX airfares and that a mandatory prerequisite for subsidised airfares is that they only be offered for the benefit of local Indigenous community members who are permanent residents.

CARRIED 5/0

Ken Tapfield, Human Resources Manager joined the meeting to present to Council.

14 HUMAN RESOURCES MANAGEMENT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2024/95**

Moved: Cr Farrah Linden

Seconded: Deputy Mayor Robert Thompson

That Council receive the human resources report for July 2024.

CARRIED 5/0**15 GOVERNANCE****15.1 QUEENSLAND GOVERNMENT DEPARTMENT OF HOUSING TENANCY SERVICES UPDATE****RESOLUTION 2024/96**

Moved: Mayor Richard Sewter

Seconded: Cr Renee Wilson

That Council receive and note the report related to Queensland Government Department of Housing Tenancy Services for June 2024.

CARRIED 5/0**16 PLANNING AND COMMUNITIES**

Item - 16.1 Potential citizenship ceremony - has been moved to another part of the document.

17 HOUSING DEPARTMENT

Item - 17.1 Housing report - has been moved to another part of the document.

18 FACILITIES DEPARTMENT

Item - 18.1 Facilities report - has been moved to another part of the document.

19 ENGINEERING

Item - 19.1 Engineering verbal report - has been moved to another part of the document.

20 GENERAL BUSINESS**20.1 CR. JANE AH KIT - GENERAL BUSINESS****RESOLUTION 2024/97**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Renee Wilson

That Council note and receive Cr Jane Ah Kit's items of general business.

Organisational Structure, TCICA, update on well-being centre, policies: review cultural leave and special leave, funded projects and correction to documented minutes of meeting delegation.

CARRIED 5/0

21 CONFIDENTIAL REPORTS**RESOLUTION 2024/98**

Moved: Deputy Mayor Robert Thompson

Seconded: Mayor Richard Sewter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 Potential citizenship ceremony

This matter is considered to be confidential under Section 254J3(i) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

CARRIED 5/0

RESOLUTION 2024/99

Moved: Mayor Richard Sewter

Seconded: Deputy Mayor Robert Thompson

That Council moves out of Closed Council into Open Council.

CARRIED 5/0

16.1 POTENTIAL CITIZENSHIP CEREMONY**RESOLUTION 2024/100**

Moved: Cr Farrah Linden

Seconded: Deputy Mayor Robert Thompson

That Council endorse Friday 13 September 2024 as the nominated citizenship ceremony date for two potential conferees and nominate Mayor Richard Sewter and Chief Executive Officer Gary Uhlmann as the Authorised Presiding Officer.

CARRIED 5/0

At 2:38 pm, Cr Farrah Linden left the meeting.

At 2:41 pm, Cr Farrah Linden returned to the meeting.

17.1 HOUSING REPORT

RESOLUTION 2024/101

Moved: Cr Renee Wilson
Seconded: Deputy Mayor Robert Thompson
That Council receive the housing report for July 2024.

CARRIED 5/0

18.1 FACILITIES REPORT

RESOLUTION 2024/102

Moved: Deputy Mayor Robert Thompson
Seconded: Cr Farrah Linden
That Council note and receive the facilities department report for July 2024.

CARRIED 5/0

19.1 ENGINEERING VERBAL REPORT

RESOLUTION 2024/103

Moved: Cr Farrah Linden
Seconded: Cr Jane Ah Kit
That Council receive the engineering department verbal report for July 2024.

CARRIED 5/0

22 NEXT MEETING

The next meeting will be held on 28 August 2024.

23 CLOSURE

Mayor Sewter closed the meeting at 3:17pm.

Gary Uhlmann
Chief Executive Officer.

Minutes Confirmed:

Mayor

Date: 17/072024

Gary Uhlmann
Chief Executive Officer

7.2 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 30 JULY 2024

Author: Chief Executive Officer

Attachments: 1. Ordinary Council Meeting Minutes - 30 July 2024

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council held on Tuesday 30 July 2024 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON TUESDAY, 30 JULY 2024 AT 10:00 AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Richard Sewter at 10:05am.

2 ACKNOWLEDGMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Richard Sewter, Deputy Mayor Robert Thompson, Cr Renee Wilson, Cr Jane Ah Kit
Ian McCarthy (Acting Chief Executive Officer), Skye Price (Director Corporate and Community),
Rhianne Williams (minute-taking)

4 APOLOGIES**RESOLUTION 2024/104**

Moved: Mayor Richard Sewter

Seconded: Deputy Mayor Robert Thompson

That apologies from Cr Farrah Linden be received and accepted.

CARRIED 4/0

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Nil

6 CONDOLENCES AND MEMORIALS

A minute's silence was observed for loved ones.

7 FINANCE

At 11:03 am, Cr Renee Wilson left the meeting.

At 11:04 am, Cr Renee Wilson returned to the meeting.

7.1 ADOPTION OF 2024/25 BUDGET AND SUPPORTING MATERIAL

RESOLUTION 2024/105

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Jane Ah Kit

That Council pursuant to s104 (5)(a)(iv) of the Local Government Act 2009 and s168, s169, s170, s171, S172 and s193 of the Local Government Regulation 2012, the **Council adopt the Budget** for the 2024/2025 financial year, incorporating:

- i. Statements of financial position;
- ii. Statements of cash flow;
- iii. Statements of income and expenditure for 2024/25 and subsequent two financial years;
- iv. Statements of changes in equity;
- v. Long-term financial forecast;
- vi. Capital Works Program;
- vii. Revenue statement;
- viii. Revenue policy;
- ix. Debt policy
- x. Investment policy
- xi. Relevant measures of financial sustainability; and
- xii. That the Council states that the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget is 7%.

CARRIED 4/0

7.1.1 INTEREST

RESOLUTION 2024/106

Moved: Mayor Richard Sewter

Seconded: Cr Jane Ah Kit

That Council pursuant to s133 of the Local Government Regulation 2012, compound interest at the rate of 11.64% per annum may be charged on all overdue charges.

CARRIED 4/0

7.1.2 LEVYING RATES AND CHARGES**RESOLUTION 2024/107**

Moved: Deputy Mayor Robert Thompson

Seconded: Mayor Richard Sewter

That Council

- a) pursuant to s107 of the Local Government Regulation 2012, Council's utility charges be levied for the year 1 July 2024 to 30 June 2025 - 1 August 2024; and
- b) that pursuant to s118 of the Local Government Regulation 2012, that Council's utility charges, be payable within 30 days of the date of the issue of the rate notice.

CARRIED 4/0

7.1.3 PAYING RATES AND CHARGES**RESOLUTION 2024/108**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Jane Ah Kit

That Council pursuant to s129 of the Local Government Regulation 2012, that Council's utility charges may be payable by either weekly, fortnightly, monthly or yearly instalments within the levied financial year.

CARRIED 4/0

7.1.4 STATEMENT OF ESTIMATED FINANCIAL POSITION**RESOLUTION 2024/109**

Moved: Cr Jane Ah Kit

Seconded: Deputy Mayor Robert Thompson

That Council pursuant to s205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

CARRIED 4/0

7.1.5 RECOGNITION OF STAFF FOR THEIR WORK ON THE BUDGET**RESOLUTION 2024/110**

Moved: Mayor Richard Sewter
Seconded: Deputy Mayor Robert Thompson

That Council recognise the work undertaken by its management staff in developing the 2023/24 budget and thank those staff and in particular, recognise and thank our Chief Finance Officer, for their collaborative efforts in finalising the budget that supports Council's goals.

CARRIED 4/0

At 11:41 am, Cr Renee Wilson left the meeting.

At 11:42 am, Cr Renee Wilson returned to the meeting.

7.2 ADOPTION OF FEES AND CHARGES 2024/25

RESOLUTION 2024/111

Moved: Deputy Mayor Robert Thompson
Seconded: Cr Jane Ah Kit

That Council adopt the 2024/25 fees and charges as attached to the report.

CARRIED 4/0

7.3 ADOPTION OF OPERATIONAL PLAN 2024/25

RESOLUTION 2024/112

Moved: Cr Jane Ah Kit
Seconded: Cr Renee Wilson

That Council adopt the 2024/25 operational plan.

CARRIED 4/0

7.4 ORGANISATION STRUCTURE

RESOLUTION 2024/113

Moved: Deputy Mayor Robert Thompson
Seconded: Cr Jane Ah Kit

That Council received and adopt the 2024 organisation structure.

CARRIED 4/0

8 CONFIDENTIAL REPORTS

Nil

9 CLOSURE

Mayor Sewter closed the meeting at 12:08pm.

Ian McCarthy
Acting Chief Executive Officer.

Minutes Confirmed:

Mayor

8 DEPUTATIONS

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 31 JULY 2024**

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an updated version of the Mornington Shire Council's action schedule.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

At each ordinary meeting of Council, when resolutions are passed that require any action, those resolutions are included in Council's Action schedule for attention of the appropriate officer or elected member.

At each ordinary meeting of Council, the Action Schedule is tabled to outline those actions that have been taken in accordance with Council resolutions.

FINANCIAL & RESOURCE IMPLICATIONS**RECOMMENDATION**

That the Action Schedule as tabled be updated and that completed items be removed.

10 POLICY DOCUMENTS

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

11 MAYOR AND COUNCILLORS REPORTS

Nil

12 CHIEF EXECUTIVE OFFICER REPORT

12.1 CHIEF EXECUTIVE OFFICER, GARY UHLMANN VERBAL REPORT

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update for the month of August 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Chief Executive Officer, Gary Uhlmann will provide a verbal report to Council.

FINANCIAL & RESOURCE IMPLICATIONS

RECOMMENDATION

That Council receive the Chief Executive Officer's verbal report for August 2024.

13 FINANCE**13.1 FINANCIAL REPORT**

Author: Chief Financial Officer

Attachments: 1 Finance Report July 2024

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to present Council with a consolidated financial overview of key information regarding the financial position of Council at the conclusion of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The purpose of this report is to enable Council to conduct duties in a financially responsible manner, whilst being aware of potential risks. This enables decision making and the efficient use of the resources.

The goal is a sustainable organisation for the benefit of all stakeholders.

All figures are year to date until 31 July 2024.

FINANCIAL & RESOURCE IMPLICATIONS

Council is operating within designated 2024/25 budgets.

RECOMMENDATION

That Council note and receive the financial report for July 2024.

Executive Summary

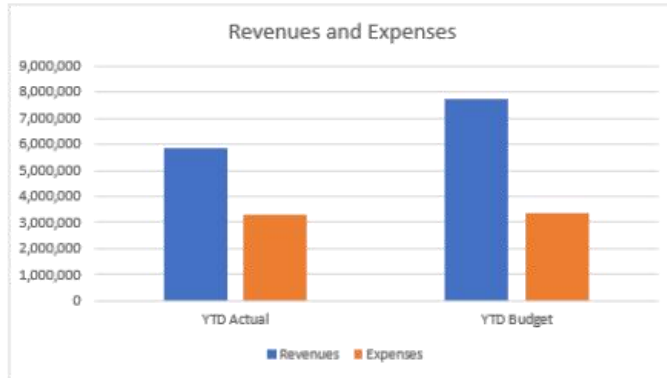


Cashflow improved with the arrival of the FAGS grant in July. We will monitor closely as with volume of grants in play as this puts pressure on cashflow
Grant applications are being successfully prepared in to provide funding for a pipeline of projects into next year including Q Build Painting works
Aged Debtors have reduced slightly and legal proceedings have been commenced per the December meeting. Final discussions have progresses with Bynoe, (debt write off processed in June) James Constructions and AISS
The 2023 audit is progressing well and 2024 Audit commenced. The Auditors will visit the Island in October
The Interim Audit Report has been received with no major new items
Preliminary Investigations into a new software packages across all council enterprises including finance
Budget process completed

-
✓
✗
✓
✓
✓
✓

Revenues and Expenses

All numbers are year to date up un 31-July-2024

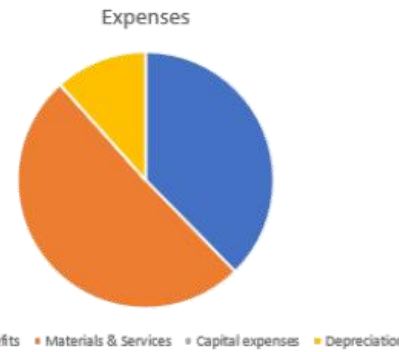


Did we make a profit ?

Where did the Money come from?



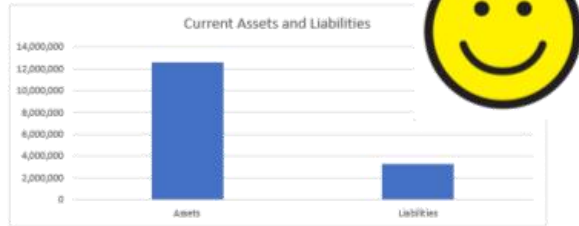
Where do we spend our money?



Cash Position

All numbers are year to date up until

31-July-2024



Assets

Cash at Bank Unrestricted	4,059,887
Cash at Bank Restricted	3,408,695
Debtors	5,151,426
	<u>12,620,007</u>

Liabilities

Creditors	2,393,070
GST	-258,695
PAYG	709,089
Employee Entitlements	470,154
	<u>3,313,617</u>

Receivables

Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
761,654.88	565,763.90	276,454.44	122,689.05	88,854.46	3,055,491.54	4,870,908.27
30%	8%	2%	2%	2%	56%	100%

Payables

Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
1,248,847.20	10,524.54	8,632.43	582.78	95,811.94	980,821.17	2,345,220.06
53%	0%	0%	0%	4%	42%	100%

Who owes us money (Debtors)
But hasn't paid soon enough

	Over 90 days	Total	Notes
AISS (Australian Indigenous Security Service Pty Ltd)	1,114,643	1,424,888	See Creditor below
Dept of Energy & Public Works - QBuild BASFW2	48,577	312,256	
Dept of Energy and Public Works - QBuild BASFW	37,370	163,786	
Gulf Regional Aboriginal Corporation	138,276	138,276	
GUNUNAMANDA LIMITED T/A Gununamanda Store	389,479	413,906	
HC Building and Construction	161,537	206,480	
James Construction Queensland Pty Ltd	318,989	443,417	
N & J Building & Construction	100,991	100,991	
Rex		125,000	In Liquidation

Total of above and others \$3,055,492 \$4,870,908

AISS (Australian Indigenous Security Service Pty Ltd) 912,938 1,008,750

Details in the numbers

Statement of Comprehensive Income Year to date 31-July-2024

Revenue	Actual \$	Budget \$	Variance \$	Last Year \$
Recurrent Revenue				
Fees & Charges	0	0	0 X	13,442
Sales Revenue - Building Construction	272,330	532,500	-260,170 X	167,611
Sales Revenue - Enterprises	354,508	500,000	-145,492 X	271,166
Accommodation	432,214	273,750	158,464 ✓	272,035
Total Recurrent Revenue	<u>1,059,052</u>	<u>1,306,250</u>	<u>-247,198</u>	<u>724,254</u>
Capital Revenue				
Capital, Grants, Subsidies, Contributions & Donations	4,231,045	6,205,867	-1,974,822 X	441,931
Capital Income	0	0	0	0
Total Capital Revenue	<u>4,231,045</u>	<u>6,205,867</u>	<u>-1,974,822</u>	<u>441,931</u>
Rental income	458,691	113,481	345,210 ✓	628,669
Interest received	26,145	19,207	6,938 ✓	22,112
Airport Landing & Passenger fees	48,954	42,500	6,454 ✓	47,001
Other income	11,095	25,000	-13,905 X	23,067
	<u>544,885</u>	<u>200,188</u>	<u>344,697</u>	<u>720,849</u>
Total Revenue	<u><u>5,834,982</u></u>	<u><u>7,712,305</u></u>	<u><u>-1,877,322</u></u>	<u><u>1,887,034</u></u>
Expenses				
Recurrent Expenses				
Employee Benefits	1,240,299	1,204,764	35,534 -	689,119
Materials & Services	1,669,674	1,680,321	-10,647 ✓	526,833
Total Recurrent Expenses	<u>2,909,973</u>	<u>2,885,086</u>	<u>24,888</u>	<u>1,215,952</u>
Capital expenses	0	0	0	0
Total Expenses	<u>2,909,973</u>	<u>2,885,086</u>	<u>24,888</u>	<u>1,215,952</u>
Net Operating Surplus/ (Deficit) Before Depreciation	<u>2,925,009</u>	<u>4,827,219</u>	<u>-1,902,210</u>	<u>671,082</u>
Less: Non Cash Expenditure				
Depreciation	382,017	482,435	-100,419 ✓	491,937
Total Expenditure	<u>3,291,990</u>	<u>3,367,521</u>	<u>-75,531</u>	<u>1,707,889</u>
Net Operating Surplus/ (Deficit)	<u><u>2,542,992</u></u>	<u><u>4,344,784</u></u>	<u><u>-1,801,791</u></u> X	<u><u>179,145</u></u>

Cashflow

All numbers are year to date up until

31-July-2024



Account	Jul-24
Normal Business	
Money in	5,652,184.21
Money Out	(3,869,125.91)
Difference	1,783,058.30
Capital Grants	
Money in	1,766,288.19
Money Out	(421,034.96)
Difference	1,345,253.23
Other (Super BAS)	(515,916.02)
	(515,916.02)
	2,612,395.51
Bank	
Start	6,404,562.37
Difference	(1,815,180.75)
End	4,589,381.62

Unrestricted Cash Expense Ratio

Target: Greater than 4 month

1.4



Are we up to date with all the numbers and ticking the boxes



Task	Traffic Light Due	Due next	Notes
ATO Reporting	✓	21/08/2024	
Workcover	✓	15/09/2024	
Insurance	✓	4/03/2025	
Audit 2023	-		Progressing
Audit 2024	✓		Starting and Auditing 30 June stocktakes
Grant reporting	✓	30/06/2024	Greatly improved quarterly reporting commenced a first for a considerable time
Issuing Invoices	✗		Progressing as a priority changes have been made to improve Qbuild Invoices
Paying Invoices	✓	Ongoing	With the exception of AIIIS upto date and cleaned up
Audit Committee	✗		To be established
5 Year Plan	✓	Ongoing	
QTC 10 Year forecast	-	Ongoing	Draft forecast completed
Policies	-	Over	To be reviewed and adopted
Adherence to Policies	-	Over	Will be an ongoing project

Measures of Financial Sustainability

Operating Surplus Ratio

Target: 0%-10%
Net operating result divided by total operating revenue

44%

Operating Cash Ratio

Target: Greter than 0%
Net operating result add Depreciation Amortisation add Finance Costs divided by total operating revenue

50%

Operational potentially profit making departments

Profit and Loss for the Period 1 July 2021 to 30 June 2024

Mornington Shire Council

Bowser

	2022	2023	2024
Revenue	621,894	748,277	829,170
Cost of Sales	652,840	783,720	869,520
Staff Costs	30,566	23,928	12,408
Staff On Costs	6,113	4,786	2,482
Electricity	6,000	6,300	2,730
Management Fees	0	0	0
Materials and Services	15,466	1,917	18,008
Repairs and Maintenance	440	13,865	6,316
Other Costs	1,754	1,738	1,782
Total Operating Costs	713,179	836,253	913,245
Operating Profit / - Loss	-91,285	-87,976	-84,074
Depreciation	46,430	3,522	4,260
Profit/-Loss	-137,715	-91,498	-88,334



Loss making Business

Are there opportunities to reduce the loss?

New Pricing Model

Fixed Costs weighted towards Diesel

What we need to do



Actions	Goal	Resources	Timeline (calendar)
Reworked SharePoint	Easy access to information	Existing resources	Q3 2024
Complete 2023 Accounts	Draft Financials 2023	Existing resources	Q3 2024
Audit 2023	Reduction in management points	Existing resources	Q4 2024
Debt Recovery	Assess all debts and start recovery	Existing resources	Q3 2024
Contracts Register \$200k+	List of Contracts for last 7 years	Existing resources	Q4 2024
Contracts Register All	List of all new and ongoing	All department	Q4 2024
Local Buy Implementation	Access and basic functionality	Procurement Manager	Q3 2024
Vehicle replacement strategy	5 year continuous replacement	Existing resources	Complete
Stock Control and analysis	Quarterly Stocktakes	All department	Q4 2024
CCTV rollout	Complete with Civic Centre	Existing resources	Complete
Youth Hub	Opened and operational	New Resources on Island	Complete
Budget	Financially Sustainable Budget	Existing resources	Complete
Online travel booking system	Rex agreement and booking setup	Existing resources	Q4 2024

Project Status

Work in progress



Large Acquisitions

Major purchases the council should be made aware of

Funding	Capital projects	Project % Completion	Grant Funding	Budget % Spent	Due for Completion	How are we going	How much is owing	Commentary
	Queensland RA 2024	100%	4,541,391		100% 30/06/2024	-		Program Finalised
	Queensland RA 2025 & 2026	0%	26,000,000		0% 30/06/2025	-		Awaiting confirmation
	Queensland RA Resilience Grant	0%	4,547,831		0% 31/12/2027	-		Upgrade Barge & Tavern Kitchen
	Resilience - Fuel & Cool Room	0%	709,000		0% 31/12/2024	-		New Opal tanks plus freezer and cold room in barge shed
	Works 4 Queensland	0%	2,100,000		0% 30/06/2027	-		Staff Housing and Workshop Shed
	Water Filtration	5%	6,000,000		5% 31/10/2025	-		Water Project Investigation Commenced and more funding available
	Sewage Pump Upgrade	98%	1,975,000		40% 31/12/2024	✓		Program completed Variation for pipe in progress
	Admin Block	100%	3,717,692		100% Completed	✓		Now occupied some defects to rectify
	Library	50%	1,600,000		50% 31/12/2024	✓		Structure essentially complete
	Social Housing Duplex / Plugin	90%	2,588,235		90% 30/09/2024	-		Now Painting
	Social Housing Units/ Houses	1%	7,328,042		31/03/2025	-		Reviewing potential construction types
	Motel	1%	2,052,350		31/08/2024	-		Waiting on Ergon power line relocation
	Land Subdivision	2% TBA			30/06/2025	✓		To be funded by DATSIP
	Waste Initiatives	40%	1,600,000		40% Ongoing	✓		Completed Garbage Truck, bins. In Progress, recycling. Further indicatives being investigated

Future Projects

- Swimming Pool
- Splash park
- Aged care Facility
- Social Housing
- Landscaping
- Staff Housing
- Community Activities
- Coastal erosion
- Airport Memorial Garden
- Foot paths
- Runway Realignment to produce new land for social housing

Wins and opportunities



Most Stocktakes completed
Cash flow managed well and saw us out through June
Cash management process implemented and generating improved revenue
Grant Reporting upto date ready for the 30 June rush
30 Community homes painted in the last five months
Footpath program incited
We are in the Civic Centre

Questions ?

14 HUMAN RESOURCES MANAGEMENT

14.1 HUMAN RESOURCES REPORT

Author: Human Resources Manager

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

This report provides an overview of Human Resources activities for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Staff Movements

During July and early August 2024, five new employees commenced (5 permanent and 4 casual), with 16 employees (5 full-time and 11 casual) resigning.

Recruitment Activity

During this period, we have recruited a Senior mechanic, Purchasing Officer Automotive Parts, Assistant Manager (warehousing) and a Plumber/Gas Fitter.

The following key positions are still being actioned to fill. All positions have been advertised and are awaiting short listing of candidates.

- IT support Officer
- Youth worker (Youth Hub)
- Building Supervisor
- Logistics officer

- 2 trades apprentices – mechanics
- 2 trades apprentices – painting
- 1 trades apprentice – baker
- Staff Liaison and Community Recruitment Officer

Annual Human Resources Statistical Report

A review of Council's resourcing activity during 2023/2024 has been completed and an annual report prepared.

Key highlights of the report are:

- Total Staff as of 30 June 2024 165 full time, 118 part time, 46 casual
- Staff Recruited, 104 (of which 28 resigned within 9 months)
- Staff Separations, 71
- Seventy-eight percent or 128 of all staff are Indigenous
- Sixty-six percent of all staff are male
- Forty percent of staff have less than 1 years' service

Investment in employees:

Machinery training for nominated staff will commenced 19 August 2024, for Heavy Rigid, telehandler, roller and loader.

We also have a fully funded Certificate III in Rural Operations for ten (10) people commencing on 2 - 27th September 2024. The training format will consist of several face-to-face sessions over several days and conducted every 4 to 5 weeks.

Council will supply all necessary equipment, including chainsaws, PPE, UTV pole saws, and ACDC spraying backpacks.

Travel and accommodation expenses are fully covered.

The objective of the program is designed to prepare participants to be job ready.

Discussions also continue with Bynoe to fill four (4) positions for rotation through various organisational trades and administration areas.

It is proposed to fill these positions by early September 2024.

HR Strategy and operational management

Employee Relations

Council still has three (3) cases before the Queensland Industrial Relations Commission from former employees on matters of resolving outstanding debts from the staff.

HR Metrics and workforce analytics

As of 10 August 2024, Council had 183 staff which consisted of 128 full time, and 55 casual employees.

Nine (9) new employees commenced since 1 July 2024 (5 full time and 4 casual).

Workplace investigations

This month has seen two investigations finalised in relation to employee fraud.

Workers compensation

Council has received medical certificates from staff indicating a claim for compensation. Both these claims will be investigated by the insurer.

Workplace Health and Safety

On 17 July 2024, Bryan Badger and Jon Flower from Qld Work Health and Safety conducted inspections on some Council facilities and procedures.

Overall, the inspection went well. Council received five (5) improvement notices:

1. Batching Plant Electrical not locked and pole fillers missing.
Carpentaria electrical were engaged to rectify this and the necessary work has been completed.
2. External Contractor WHS documents (EG. Construction Safety Plans/SWMS/Traffic Management Plans) are reviewed and approved adequate by a competent person prior to Construction work/High Risk Work (EG. Work at Heights). Work has commenced to address this issue.
3. There is no operator Mobile Plant/Equipment "Prestart Checklist" record keeping system; This work is in progress.
4. There is no overarching Mobile Plant/Equipment Inspection, Maintenance and Record keeping system; and – Requires further action.
5. There is no Mobile Plant/Equipment decommissioning and disposal system.
Tags have been ordered and awaiting delivery.

Waste oil

Removal from the workshop has been resolved. Carpentaria Freight has agreed to ship to Karumba and dispose of the waste product free of charge.

We will remove 4 X 1000L Pods this week.

The Workshop oil separator is still not working and needs to be either repaired or replaced.

Asbestos

Asbestos disposal has also been resolved. Our license says we can dispose at our waste facility. Designated area to be determined this week with Director Engineering. Waiting for a return call from Carrie at DESI to finalize any specific requirements

RCD and emergency lighting

We require quote for Council asset RCD and emergency light testing has been approved and testing has commenced.

Kefford's back freight opportunities have commenced with the arrival of 3 safety showers on island successfully at minimal freight costs.

Gymnasium rest rooms

The gym toilet block upgrade funding has been approved with materials ordered NQ Cranes 21 - 22 August for hoist and overhead crane inspections

Incident reporting

Five (5) Incidents were reported for the month, with one being extremely serious.

- Three (3) Vehicle damage
- 1 attempted break in veterinary centre
- 1 verbal argument between employees

One serious incident involving the cab of the Volvo water truck cab falling forward resulting in two workers very nearly getting crushed. The mechanic in charge has been suspended pending investigation.

Hazard Alerts

Departments are being encouraged to complete all hazard alerts by end of September 2024.

Warehouse gas storage area is awaiting removable of bollards to ensure ease of vehicular movement.

FINANCIAL & RESOURCE IMPLICATIONS

Human Resources have been operating within 2023/24 budget allocations.

RECOMMENDATION

That Council receive the human resources report for July 2024.

15 GOVERNANCE**15.1 NOTICE OF 2024 QUADRENNIAL ELECTION RESULTS AND SWEARING IN OF COUNCILLORS**

Author: Director Corporate and Community

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to ensure overt compliance with the Local Government Act, particularly regarding Section 169 related to the declaration of office.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Following consultation with the Local Government Division of the Department of Housing, Local Government, Planning and Public Works it has been recommended that a more precise resolution related to the swearing in of Elected Member Robert "Bobby" Thompson is determined for the current term of Council, for Local Government Act section 169 compliance purposes.

As such, this report suggests that Elected Members endorse a recommendation which more explicitly states that Councillor Robert "Bobby" Thompson undertook the oath of office, 4 April 2024.

The confirmed minutes from the April 2024 Special Council meeting are as follows:

Mr Uhlmann swore in councillors commencing with Mayor Richard Sewter, Farrah Linden, Renee Wilson, and Tali Tabui. Councillors acknowledged that Bob Thompson continued his term, post-election.

7 GOVERNANCE**7.1 NOTICE OF 2024 QUADRENNIAL ELECTION RESULTS AND SWEARING IN OF COUNCILLORS****RESOLUTION 2024/28**

Moved: Councillor Richard Sewter
Seconded: Councillor Robert Thompson

That Council;

1. receive and note the report; and
2. that in accordance with section 169 of the *Local Government Act 2009*, the declaration of office has formally occurred with Mayor Richard Sewter, Councillor Farrah Linden, Councillor Renee Wilson, Councillor Tali Tabuai; and
3. Council acknowledges too that Councillor Bob Thompson's term continues.

CARRIED 5/0

Once minutes are confirmed, they cannot be altered.

Further, in keeping with clause 262 of the *Local Government Regulation (2012)* related to repeal or amendment of resolutions, Councillors were advised of a proposed amendment at least five (5) days before the August 2024 Ordinary Council meeting, via e-mail, Thursday 22 August 2024.

FINANCIAL & RESOURCE IMPLICATIONS

There are no financial nor resource implications related to the good governance approach of upholding the Local Government Act section 169 provision.

RECOMMENDATION

That Council:

- 1) Receive and note the report related to 2024 quadrennial election results and swearing in of Councillors.
- 2) Endorse an addition to resolution 2024/28 precisely stating that Councillor Robert “Bobby” Thompson undertook the declaration of office, in keeping with section 169 of the Local Government Act.

15.2 REX AIRLINES - VOLUNTARY ADMINISTRATION & COUNCIL NEGOTIATED SUBSIDISED FARES

Author: Director Corporate and Community

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide an update related to Rex Airlines recent voluntary administration status and to formally rescind Council resolutions related to Rex Airlines.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

1. Regional Express Holdings (Rex Airlines) and several subsidiaries entered voluntary administration 31 July 2024.
2. Samuel Freeman, Justin Walsh and Adam Nikitins of Ernst & Young Australia have been appointed Joint and Several Voluntary Administrators by the Rex Group's respective Boards of Directors.

We have been advised that all regional flights will continue as scheduled. All Rex domestic flights between major cities are cancelled. However, customers were able to rebook through Virgin Australia at no extra cost until 14 August 2024.

Further, joint and several voluntary administrators have also advised that there is potential interest to either purchase Rex Airlines regional services as a standalone business, or potentially absorbing regional services into other airline or transport businesses. However, no additional information has been forthcoming to date.

Council had resolutions from the December 2023 Ordinary meeting that indicated:

- 1. That Council request for the Chief Executive Officer to commence negotiations with Rex Airlines and Transport Main Roads (TMR), to introduce an additional fare subsidy for local residents with the intent of creating a scheme that achieves the following:
 - a) providing an additional community fare benefit for local residents of one hundred dollars (\$100.00) per return flight
 - b) That this additional subsidy be available for five (5) flights per week for forty (40) weeks per year and for ten (10) flights per week for twelve (12) weeks per year (coinciding with school holidays)
 - c) The booking process be managed by Rex Airlines and that the subsidy seats be focused on non-peak flights
 - d) That the scheme be reviewed after twelve (12) months of operation for its effectiveness*
- 2. Request the Chief Executive Officer to report back to the Council once those negotiations with Rex Airlines and Transport Main Roads (TMR) are complete; and*
- 3. Note that the maximum cost of implementing this scheme will be thirty-two thousand dollars (\$32,000) per year.*

It should be noted that the Council resolution from the July 2024 Ordinary Council meeting “that Council endorse subsidised Rex airfares and that a mandatory prerequisite for subsidised airfares is that they only be offered for the benefit of local indigenous community members who are permanent residents” was in addition to the three-part resolution from the December 2023 Ordinary meeting. Negotiations did occur with Transport and Main Roads and additional community fares were successfully negotiated for local residents. It is considered that this matter has now been fully addressed on behalf of Councillors.

FINANCIAL & RESOURCE IMPLICATIONS

The endorsed fare scheme was to the value of thirty thousand dollars (\$30,000).

RECOMMENDATION

That Council receive and note the report related to Rex Airlines voluntary administration status and Council negotiated subsidised fares.

16 PLANNING AND COMMUNITIES**16.1 COMMUNITY HOUSING RENT POLICY**

Author: Director Corporate and Community

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The Queensland Government Department of Housing, Local Government, Planning and Public Works has updated the Community Housing Rent Policy. The purpose of this report is to provide Council with information about the amended Community Housing Rent Policy (CHRP).

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Queensland Government *Homes for Queenslanders* plan includes a commitment to Community Housing growth and rent parity, to promote a fairer and more equitable social housing system. As such, the Department has updated the Community Housing Rent Policy to reflect that commitment.

The Community Housing Rent Policy (for providers funded under the *Housing Act 2003* that deliver a community housing service and/or crisis accommodation) has been reviewed and reframed to align with public housing including using the same:

- assessable and non-assessable incomes to determine rent and
- percentages of assessable incomes.

Additional information pertaining to the Community Housing Rent Policy is available online at: [Policies and guidelines for community housing providers | Business Queensland](#).

Financial & Resource Implications

There are no financial nor resource implications for Council as a result of the amended Community Housing Rent Policy.

RECOMMENDATION

That Council receive and note the August 2024 report related to the amended Queensland Government Community Housing Rent Policy.

16.2 QUEENSLAND GOVERNMENT DEPARTMENT OF HOUSING TENANCY SERVICES UPDATE

Author: Director Corporate and Community

Attachments: 1 Housing Tenancy Services report July 2024

PURPOSE (EXECUTIVE SUMMARY)

3. The accompanying report provides a status update as at July 2024 related to the two hundred and twenty-nine (229) social housing properties in Gununa, Mornington Island.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report from the Queensland Government Department of Housing Tenancy Services provides advice related to accounts in arrears, temporary absences and subsequent investigations, vacancies, transitional properties and a register of need.

The Department of Housing Tenancy Services team has indicated a commitment to monthly meetings with Council representatives, on island, going forward.

The Department of Housing team is also committed to providing monthly written reports related to housing allocations and any housing tenancy matters.

The department has also introduced a property allocation form, with proposed Council endorsement and sign-off. The Department of Housing did not provide any proposed property allocations for the month of July 2024.

FINANCIAL & RESOURCE IMPLICATIONS

There are no financial impacts for Council regarding Queensland Government Department of Housing Tenancy Services. (Council does retain the Q Build contract for maintenance and upgrade of social housing. However, this commercial arrangement is considered differently from the administrative allocation of housing for community members).

RECOMMENDATION

That Council receive and note the report related to Queensland Government Department of Housing Tenancy Services for July 2024.

Delivery Update

For Mornington Aboriginal Shire Council – July 2024

Social Housing Properties

- 229 in total Social Housing Properties
 - 1 under an Agency Appointment (Dept. acting as an agent for Council)
 - 228 under a 40yr lease arrangement

Arrears – 0 weeks and higher

- 40yr leases – 90 accounts in arrears
 - 24 accounts with no payment plans
 - 66 account with payment plans in place
- Agency Appointment – 1 account in arrears
 - 1 account with payment plan in place

Tenancy management sending breach notices to tenants with outstanding rent arrears

Tenancy is working with the tenants and discussing payment plans for outstanding rent arrears – payments plans increasing and tenants are continuing to keep plans in place

Temporary Absences being investigated/reviewed – ongoing

- 14

Temporary Absences Approved

- 3

VACANCIES (not including transitional housing)		
58 Wardirrkkan St		Under maintenance
198 Jimbarn St		Under Maintenance

Transitional Properties / upgrades

- 200 Lardil St – under maintenance
- 44 Wardirrkkan St – under maintenance



Register of Need – 39 applications

Bedroom	#
1	16
2	11
3	5
4	5
5	1
6	1

Tenancy Management News

- Tenancy Management currently investigating tenants not residing at properties- ongoing
- Tenancy Management continue to talk to tenants around yard maintenance, letters sent to each household – ongoing
- Tenancy Management working on promoting an application drive for the community together with council and other stakeholders - ongoing
- Tenancy Management will investigate household numbers and names to help drive up the applications, working with Council – ongoing

Next Schedules Visits

The below trips have been booked and scheduled:

- 29th to 2nd August – CSM Alexia Kelso and SHO Mary Jo Craigie
- 12th – 16th August – SHO Sherrie Smart and SHO Mary Jo Craigie
- 2nd – 06th September - SHO Sherrie Smart and SHO Mary Jo Craigie
- 9th – 13th September - SHO Duane Hulley and SHO Mary Jo Craigie
- 23rd – 27th September - SHO Duane Hulley and SHO Mary Jo Craigie and CSM Alexia Kelso

Accommodation for Housing staff has been rectified – CSM Alexia Kelso looking at adding more visits to schedule from June onwards.

Tenancy Team

- Alexia Kelso Client Service Manager – 0459 864 881
- Mary Jo Craigie Senior Housing Officer - 0436 632 037
- Sherrie Smart Senior Housing Officer – 0436 632 074
- Duane Hully Senior Housing Officer – 0436 632 038

Tenancy Team Movements

- Office will be closed when the team is not on the island.
- Tenancy Management will continue to provide a housing service to the community. The team will be available by phone in the hours between 8:30 – 4:30 Monday to Friday.
- Management will commence a new recruitment process for another Local Housing Officer, advertising will be put up in the community to attract applicants. Date to be advised.

Contact Details**Alexia Kelso Customer Service Manager****Ph:** 07 44 372 719**M:** 0459 864 881**Department of Housing and Public Works**
19 West St Mount Isa Qld 4825

17 HOUSING DEPARTMENT**17.1 HOUSING REPORT**

Author: Director Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide Council with an update of Housing department activities for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION***2024/25 QBuild Do & Charge Program***

A total of one hundred and thirteen (113) Work Orders have been issued via QBuild portal in the new financial year 2024/25 and seventy-eight (78) Do & Charge jobs were invoiced to QBuild in July 2024.

2023/24 QBuild Purchase Orders Program

Council has completed three (3) internal/external painting works on Community houses in the new financial year, and QBuild has approved funding for another twenty-three (23) internal paints. Council has placed an order for twenty-five (25) solar hot water systems for QBuild approved replacements, to be rolled out over the next two months.

Funded programs***\$2.35 million interim capital works program***

The scope of this project is to deliver one duplex and one plug-in and is funded by the Department of Community, Housing and Digital Economy (DCHDE).

Duplex 152 Lardil Street

The painting works that were delayed due to resource availability, have finally recommenced and painters are currently onsite for total internal painting. Cabinetry has been ordered for both the duplex and the plug-in. Vinyl layers have been engaged and floor installation works are scheduled to commence in the next few weeks.



Plug-in 30 Lardil Street

The plug in for 30 Lardil Street external works and internal fit-out have been completed. Painters are onsite, and cabinetry has been ordered for the plug-in and the duplex.



Indigenous Knowledge Centre (IKC)

The Indigenous Knowledge Centre is funded under the Local Government Grants and Subsidies Program (LGGSP). Materials for internal fit-out have arrived and a new building supervisor is onsite to progress works. Building scheduled for completion in September 2024.

***Gulf Trust Grant – Salvation Army Op Shop Refurbishment***

Funding has been approved and works have commenced for the Op Shop refurbishment including a front balcony renovation, toilet and shower conversion, flooring and painting works as well as a disability ramp installation ahead of Orange Sky mobile laundry unit arrival on the island.

***Australian Government Local Roads and Community Infrastructure Program
Phase 2: Public toilet block refurbishment***

Council has been approved funding to refurbish the public toilet block at the gymnasium. This funding will allow for roof replacement, internal and external painting, and a complete refurbishment of existing toilets, with installation of a shower cubicle each side included. Materials have been ordered with an estimated completion date set for 30 September 2024.

Ergon power upgrade & motel expansion

The scope of the motel project expansion will assist Council to increase access and provide a high standard of accommodation in a safe environment to meet the needs of visiting service providers, business travellers and tourists. This project is funded under the Local Government Grants and Subsidies Program (2022-2024 LGGSP).

Council has engaged Ergon for the overhead powerlines to be removed and a design for the redirection of the overhead power lines to underground cabling. The purpose of Ergon to provide this design is to allow the expansion of extra motel style cabins.

Ergon has approved the Switch Board design that is currently being manufactured. Cairns Locating Services have been engaged to scan the area adjacent to the Tavern in preparation for the underground power installation works that have been awarded to James Electrical.

A design for a 1-bedroom motel unit has been drafted and full working drawings are underway.

FINANCIAL & RESOURCE IMPLICATIONS

All projects are operating within designated 2024/25 budget parameters.

RECOMMENDATION

That Council receive and note the housing report for July 2024.

18 FACILITIES DEPARTMENT**18.1 FACILITIES REPORT**

Author: Director Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Facilities Department for the month of July 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to provide the Council with an update of the Facilities Department for the month of August 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Facilities Department.

Staffing

Interviews were scheduled with three prospective applicants for a Building Supervisor role, and there has been enormous interest in carpenter and plumber positions advertised online. Housing and Facilities department is negotiating new terms and conditions with trade contractors for cost effectiveness.

A local third year apprentice has recommenced employment to complete his carpentry apprenticeship with the Housing and Facilities team during early August.

Maintenance

After extensive training online, housing and facilities administration and maintenance staff are rolling out the new field service management software system *Simpro* in September.

In addition to ongoing maintenance to Council facilities, some minor upgrades to the youth hub, and workshop have been completed during early August. One of the old dongas in the Visitor Accommodation Centre is undergoing full refurbishment and is scheduled to be completed by the end of August 2024, to assist with housing shortages on the island.

The facilities team is currently working collaboratively with the WHS officer to ensure that Council facilities comply with fire safety requirements, and emergency evacuations plans are being prepared for the new admin building and the youth hub.

RECOMMENDATION

That Council note and receive the Facilities department report for July 2024.

19 ENGINEERING

Nil

20 GENERAL BUSINESS

Nil

21 CONFIDENTIAL REPORTS

Nil

22 NEXT MEETING

23 CLOSURE